



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## DISTRICT FACILITIES TECHNICIAN

Job Number: 20000419

Job Code: 10340V161016

Job Group: 1000 - SEMI-SKILLED & MAINTENANCE TRADES

Job Established: 06/16/1982

Job Revised: 10/16/2016

Grade: 10	Salary (MIN - MID):	<b>Special Entrance Rate:</b>
	\$12,345-\$16,355 - Hourly	NONE
	\$2,006.08-\$2,657.70 - 37.5 Hr. Monthly Salary	NONE
	\$2,139.80-\$2,834.88 - 40 Hr. Monthly Salary	NONE

### **PROBATIONARY PERIOD:**

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

### **CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Responsible for the maintenance and repair of highway buildings and related equipment throughout a specific highway district; and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

NONE

#### **EXPERIENCE:**

Must have four years of building maintenance, skilled trades or mechanical maintenance experience.

#### **Substitute EDUCATION for EXPERIENCE:**

Vocational or technical school training in one of the above or related fields will substitute for the experience on a year-for-year basis.

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must possess a valid driver's license at time of appointment in this classification. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials. <http://transportation.ky.gov/driver-licensing/>

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Reviews maintenance or repair needs to determine the scope of the project and the expertise required for completion. Requisitions assistance from the Division of Real Property for projects of complexity requiring expertise not available within the district. Oversees the day-to-day activities including planning, assigning and checking the work of personnel temporarily assigned to assist in the completion of projects requiring additional manpower. Installs, repairs or removes heating, air conditioning, plumbing and electrical systems. Cleans equipment, changes filters, adds water or refrigerant, sets and repairs thermostats and lubricates blower systems in heating and cooling systems. Repairs leaks, unclogs drains and replaces plumbing fixtures and washers. Performs electrical repairs to fixtures, plugs, switches, fuse or breaker panels and electrical motors. Performs carpentry work such as building partitions, hanging doors, replacing or repairing door hardware, replacing or repairing windows and building steps, sidewalks and ramps. Performs interior and exterior painting of facilities. Installs, repairs and removes fuel pumps in the district. Repairs sewage treatment facilities. Keeps records of equipment servicing and maintenance schedules in the district. Performs general maintenance and minor repairs on gas heaters.

**UNIQUE PHYSICAL REQUIREMENTS:**

Incumbents in this job title will have physically demanding requirements.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents in this job title are required to travel throughout an assigned district.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*