



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

KET TECHNICAL SUPERVISOR

Job Number: 20000491

Job Code: 12120V000101

Job Group: 1200 - ELECTRONICS AND COMMUNICATIONS

Job Established: 06/16/1982

Job Revised: 02/24/2006

Grade: 15	Salary (MIN - MID):	Special Entrance Rate:
	\$19,882-\$26,339 - Hourly	NONE
	\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary	NONE
	\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary	NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Supervises an area in technical, transmitter, studio electronic or studio production work and performs technical duties in the operation, maintenance, and/or repair of television/radio transmission, studio electronic and studio production equipment; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE:

Must have five years of experience in the operation, maintenance and repair of television and/or radio broadcasting equipment.

Substitute EDUCATION for EXPERIENCE:

A certificate from a technical school in the field of electronics, radio and/or television repair will substitute for one year of the required experience. An associate or bachelor's degree in electrical, electronic or industrial engineering, or a related field will substitute for the required experience on a year for year basis.

Substitute EXPERIENCE for EDUCATION:

A combination of operation, maintenance or repair experience in the following fields will substitute on a year-for-year basis for one year of the required experience: TV bench service, digital devices, two-way radio, electronic computer equipment, microwave equipment.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Supervises and trains subordinate technicians in a technical area such as maintenance, tape operations, transmitter operations, etc. Evaluates the performance of technicians and recommends salary and status changes. Performs complex maintenance and repair work on television, radio and studio electronic/studio production equipment. Develops operational procedures for the area being supervised. Recommends the purchase of equipment for studio operations and ensures proper operation of the same. Corresponds with vendors to obtain technical assistance. Maintains records of maintenance and equipment repairs. Ensures and enforces adherence to FCC, PBS and KET rules, regulations and policies. Enforces all safety regulations. Attends meetings and seminars.

UNIQUE PHYSICAL REQUIREMENTS:

Work involves lifting, bending and stooping. May risk exposure to electrical shock.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.