



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## AUTOMOTIVE TECHNICIAN III

Job Number: 20000599

Job Code: 17530V161016

Job Group: 1700 - AUTOMOTIVE AND MECHANICAL

Job Established: 04/16/2007

Job Revised: 10/16/2016

Grade: 11	Salary (MIN - MID):	<b>Special Entrance Rate:</b>
	\$13,581-\$17,990 - Hourly	<b>NONE</b>
	\$2,206.92-\$2,923.38 - 37.5 Hr. Monthly Salary	<b>NONE</b>
	\$2,354.04-\$3,118.28 - 40 Hr. Monthly Salary	<b>NONE</b>

### **PROBATIONARY PERIOD:**

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

### **CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs major repairs and computer diagnostics on gasoline, diesel and/or hybrid powered vehicles; and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

High school graduate.

#### **EXPERIENCE:**

Must have five years of automotive repair technical experience.

#### **Substitute EDUCATION for EXPERIENCE:**

Vocational or technical school training in automotive/truck repair or a related area will substitute for the required experience on a year-for-year basis.

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must possess a valid driver's license prior to appointment in this classification. Must be ASE certified in any three of the medium/heavy truck or automobile test series, one of which must be diesel engines, gasoline engines, or engine repair. Must be ASE certified in AC recovery. <http://www.ase.com> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Diagnoses, repairs and maintains gasoline, diesel and/or hybrid vehicles. Diagnoses, disassembles, repairs and assembles all systems, parts and related equipment such as engines, transmissions brakes, electrical systems, HVAC, etc. Maintains vehicles by repairing, adjusting or replacing batteries, tune-ups, lights, fluids and lubricants, filters, belts, etc. Inspects and road tests vehicles and trucks for necessity and completeness of repairs and servicing. Completes repairs and servicing reports. Operates tools and machinery in the repair and maintenance of vehicles. Keeps records and prepares reports of work performed.

**UNIQUE PHYSICAL REQUIREMENTS:**

Physical effort required in the performance of automotive vehicle repairs.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents working in this job title perform work in a repair facility

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*