



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

CONSERVATION OFFICER LIEUTENANT

Job Number: 20000613

Job Code: 20060V161016

Job Group: 2000 - FISH AND WILDLIFE ENFORCEMENT

Job Established: 06/16/1982

Job Revised: 10/16/2016

Grade: 16 Salary (MIN - MID):

\$21,870-\$28,972 - Hourly

\$3,553.88-\$4,707.96 - 37.5 Hr. Monthly Salary

\$3,790.80-\$5,021.82 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

Probationary Period: This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Serves as first in command of all department law enforcement activities in an assigned district and second in command of an assigned region of the state OR has command of and supervises a special divisional program on a statewide basis; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

An Associate degree or completion of 54 semester hours from a college or university.

EXPERIENCE:

Must have six years of KDFWR law enforcement experience with at least one year of experience as a Conservation Officer Sergeant.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Two years of experience in sworn law enforcement that includes making arrests for criminal activity and conducting criminal investigations OR two years of military service OR four years of experience working in wildlife resources, agriculture, natural resources or recreation will substitute for the required education.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be twenty-one years of age. Must possess a valid driver's license prior to appointment in this classification. Must be a certified peace officer pursuant to KRS 15 and 503 KAR 1:140. <http://www.lrc.state.ky.us/KRS/015-00/382.PDF> Employees in this

job title are subject to the provisions of KRS Chapter 15 and 503 KAR 1:140 relating to peace officer certification as administered by the Kentucky Law Enforcement Council. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Supervises Conservation Sergeants and Officers in the enforcement of state and federal wildlife and boating laws and regulations administered by the agency and other criminal laws of the Commonwealth. Serves as a resource person for law enforcement personnel. Develops work plans, assignments and schedules. Evaluates employee performance and makes recommendations on personnel and disciplinary actions for subordinate personnel. Supervises statewide programs in boating education, public relations, special investigations, training, fish and wildlife and boating law enforcement and policy review. Keeps abreast of all problem areas or incidents within the organizational unit. Researches, analyzes and prepares materials, guidelines and other data for use by enforcement staff. Schedules and maintains equipment purchase, preventive maintenance and orders necessary equipment. Prepares and maintains records and reports on a daily, weekly and/or monthly basis. Maintains records on travel, arrests, citations and other pertinent data. Has responsibility for maintaining operational reports and communication within an assigned area. Assists in the prosecution of law violators.

UNIQUE PHYSICAL REQUIREMENTS:

Must have the ability to run, swim, bend, stoop, lift, push and pull heavy objects and individuals. Must be able to be trained in the use of weapons and defensive tactics and in the use of other law enforcement related equipment.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Conditions are consistent with other law enforcement officers. Incumbents working in this job title spend the majority of time working outdoors in all types of weather conditions.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R. 115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.