



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

INSTITUTIONAL RECREATION LEADER I

Job Number: 20000967

Job Code: 41320V000101

Job Group: 4100 - AUXILIARY AND MEDICAL THERAPY

Job Established: 06/16/1982

Job Revised: 02/24/2006

Grade: 11	Salary (MIN - MID):	Special Entrance Rate:
	\$13,581-\$17,990 - Hourly	NONE
	\$2,206.92-\$2,923.38 - 37.5 Hr. Monthly Salary	NONE
	\$2,354.04-\$3,118.28 - 40 Hr. Monthly Salary	NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Plans, organizes and conducts therapeutic recreation programs and activities within the recreation program for an institution; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree in recreation, physical education, special education or a related field.

EXPERIENCE:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Experience in planned recreation, physical education, special education or a related field will substitute for the required college on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Plans, organizes and/or instructs in a specific area such as games, dances, music, drama or sporting events. Posts schedules of recreation activities. Keeps daily attendance and progress notes. Instructs volunteers that assists in recreational activities. Checks out recreational supplies and sets up and takes down equipment for recreational activities. Assesses clients for therapeutic recreation needs and develops treatment plans to meet such need. Attends treatment and evaluation team meetings and provides information concerning clients participation and programs. Drives recreational vehicles and supervises clients during outings.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Typically works in an institutional or hospital facility. Typically work is of a moderate physical nature and often in an outdoor setting conducting recreational activities usually with hospital patients or inmates.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.