COMMONWEALTH OF KENTUCKY
JOB CLASS SPECIFICATION

NURSING INVESTIGATOR

Job Number: 20001021
Job Code: 43410V161016
Job Group: 4300 - NURSING
Job Established: 06/16/1982
Job Revised: 10/16/2016

Grade: 15  Salary (MIN - MID):

$19,882-$26,339 - Hourly
$3,230.84-$4,280.10 - 37.5 Hr. Monthly Salary
$3,446.22-$4,565.44 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:
This job has an initial and promotional probationary period of 6 months. For additional information refer to: http://www.lrc.ky.gov/kar/101/001/325.htm.

CHARACTERISTICS OF THE JOB: Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.
Performs and coordinates complex investigative work in all areas related to nurse licensure; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:
Graduate of a college or university with a bachelor's degree in Nursing.

EXPERIENCE:
Must have five years of experience in nursing practice, education, investigation or administration as a Registered Nurse.

Substitute EDUCATION for EXPERIENCE:
NONE

Substitute EXPERIENCE for EDUCATION:
NONE

Additional experience in one of the above areas will substitute for the required education on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):
Must be licensed in Kentucky as a registered nurse or possess a valid work permit issued by the Kentucky Board of Nursing. http://www.lrc.state.ky.us/KRS/314-00/041.PDF  http://www.lrc.state.ky.us/KRS/314-00/101.PDF  http://www.kbn.ky.gov/ Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.
**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority’s ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.


**UNIQUE PHYSICAL REQUIREMENTS:**

**TYPICAL WORKING CONDITIONS:** Incumbents in the job will typically perform their job duties under these conditions.

Work is typically performed in an office setting.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.