

VOLUNTEER POLICY

While a volunteer is not subject to KRS Chapter 11A, the volunteer's service is considered a "gift" as described in the Executive ethics laws. Volunteers in the [agency] who serve in policy-making or advisory roles may be put in situations that pose conflicts of interest with their private or professional interests. To avoid impropriety or the appearance of impropriety, the [agency] adopts and mandates the following ethics rules for its volunteers:

No person lobbying or seeking to influence the [agency] in any way may volunteer in the [agency].

No person doing business with or directly regulated by the [agency] may volunteer in the [agency].

A volunteer in the [agency] may not take part in any interview, discussion or decision that relates to any agency that regulates, does business with, or makes discretionary decisions concerning the volunteer or a business in which the volunteer has an interest.

A volunteer in the [agency] may not perform any task that relates to an agency that relates, does business with, or makes discretionary decisions concerning the volunteer or a business in which the volunteer has an interest.

If a volunteer in the [agency] is asked either to take part in any interview, discussion or decision or to perform any task that relates to any agency that regulates, does business with, or makes discretionary decisions concerning the volunteer or a business in which the volunteer has an interest, the volunteer shall disclose that fact in writing and shall abstain from taking such action.

A volunteer in the [agency] shall not negotiate for future employment with a person or business that does business with or is regulated by the [agency] if the volunteer is directly involved in matters regarding the prospective employer. If an employee wishes to abstain from direct involvement in matters regarding the prospective employer, the volunteer shall disclose such abstention in writing.

A volunteer in the [agency] may not seek to influence the official actions of the [agency] in any matter that concerns the volunteer or a business in which the volunteer has an interest.

A volunteer in the [agency] shall not, during the duration of the volunteer's service, accept any "gifts" or solicit anything from any persons or business that does business with, or is directly regulated by, is seeking grants from, is involved in litigation against, or is lobbying or attempting to influence the actions of the [agency].

A volunteer in the [agency] shall not use that position to give the volunteer or a business in which the volunteer has an interest any advantage over any other person or business.

Date: _____