



Existing Jobs



Use this report to display a list of all current Jobs and Job ID.

- 1- From the main screen, type transaction code: S_AHR_61016497
- 2- Click the Enter button or press Enter to Continue.
- 3- Job – Leave blank to run the report on all jobs or Enter the 20 million job number. (Notice that you can enter a range of jobs for example 20000001 to 20000125)
- 4- Reporting period- Defaults to All or you could choose Today to bring back all current job.
- 5- Click Execute

Existing Jobs

Objects

Job: [] to []

Search Term: []

Status: All existing

Reporting period

Today All Current month Past Current Year Future

The Existing Jobs report Displays

- 6- Click the Print button OR You may want to download this report to Excel, to do so from the tool bar click the Local File button.
- 7- Choose Text with Tabs.
- 8- Choose Enter.
- 9- Directory – Navigate to the location where you want to save the file.
- 10- File Name – Type the file name
- 11- Click Generate.
- 12- Click the Back button to return to the previous screen.

Existing Objects

OT	Start date	End Date	S	Object name	Ext.obj ID
C	01/01/1900	12/31/9999	1	Transportation Engng Technologist I	20001436
C	01/01/1900	12/31/9999	1	Transportation Engng Technologist II	20001437
C	01/01/1900	12/31/9999	1	Transportation Engng Technologist III	20001438
C	01/01/1900	12/31/9999	1	Graduate Engineering Assistant	20001439
C	01/01/1900	12/31/9999	1	Soil Conservation Representative I	20001440
C	01/01/1900	12/31/9999	1	Soil Conservation Representative II	20001441
C	01/01/1900	12/31/9999	1	Soil Scientist	20001442
C	01/01/1900	12/31/9999	1	Conservation Director	20001443
C	01/01/1900	12/31/9999	1	Roadside Environment Dist Administrator	20001444
C	01/01/1900	12/31/9999	1	Roadside Environment Consultant	20001445
C	01/01/1900	12/31/9999	1	Roadside Environment State Administrator	20001446
C	01/01/1900	12/31/9999	1	Landscape Gardener I	20001447

Save list in file...

In which format should the list be saved ?

unconverted

Text with Tabs

Rich text format

HTML Format

In the clipboard

Staff Assignments

Directory: C:\Users\PER043\Desktop\

File Name: .txt

Encoding: []