Information Sheet
to Accompany 12:210 – 12:050 – 12:040

Name of Proposed Appointee:

Personnel Number (PERNR):

Gender of Proposed Appointee: ☐ Male ☐ Female

Racial Origin of Proposed Appointee:
- ☐ White
- ☐ Black or African American
- ☐ Hispanic or Latino
- ☐ Asian
- ☐ American Indian or Alaskan Native
- ☐ Native Hawaiian or other Pacific Islander
- ☐ Two or more races

Position is: ☐ Non-Merit/Unclassified ☐ Merit/Classified

Position Title:

Position Number:

Brief Description of Duties (to be assumed by the Appointee):

Established By and Appointed Under (Authority for):
- ☐ KRS 18.A
- ☐ Secretary's Petition:
- ☐ Legislation:
- ☐ KRS 18.A.115
- ☐ Personnel Board Petition:
- ☐ Executive Order Number : (Reorganization)

Name of the Previous Incumbent:

Salary of the Previous Incumbent:

Vacant Due to:
- ☐ New Position
- ☐ Retirement
- ☐ Position # Change: (select one) Transfer
- ☐ Separation: (select one) Resignation

Request to:
- ☐ Appoint
- ☐ Position # Change (specify): (select one) Transfer
- ☐ KBE/KDE Employee

Current Salary of Appointee:

Requested Salary for Appointee: Monthly = /Annual = or Hourly Rate

Prepared By: **Date:**

Please attach completed and signed current application.