Job Title List – Report Instructions

Use this report to display a list of job titles.

From the main screen, type transaction code: **ZOMQ0003**.

Click the **Enter** button or press **Enter** to continue.

Object ID – Leave blank to display all job titles.

Reporting Period – Choose a period or click the **Other Period** button to enter a date range.

Click the **Execute** button or press **F8** to execute.

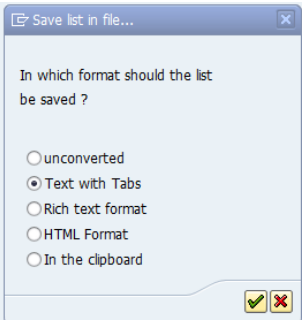
The report displays.

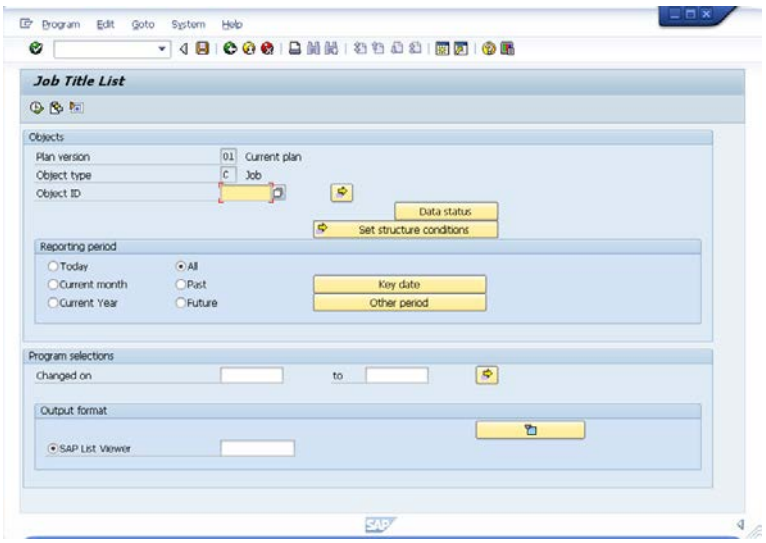
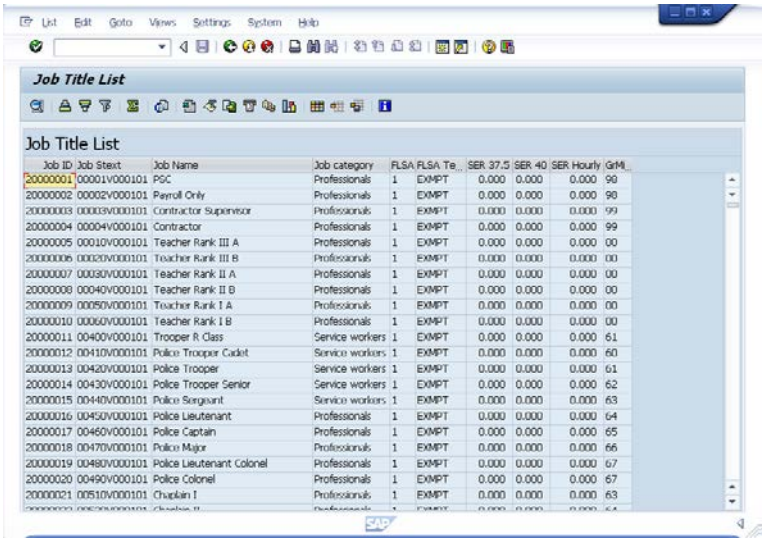
Click the **Print** button.

OR

Export to Excel

- From the menu bar choose: **List ➔ Export ➔ Local File**



- Choose **Text with Tabs**
- Choose the file location and type the file name.
- Click Generate.

Click the **Back** button.