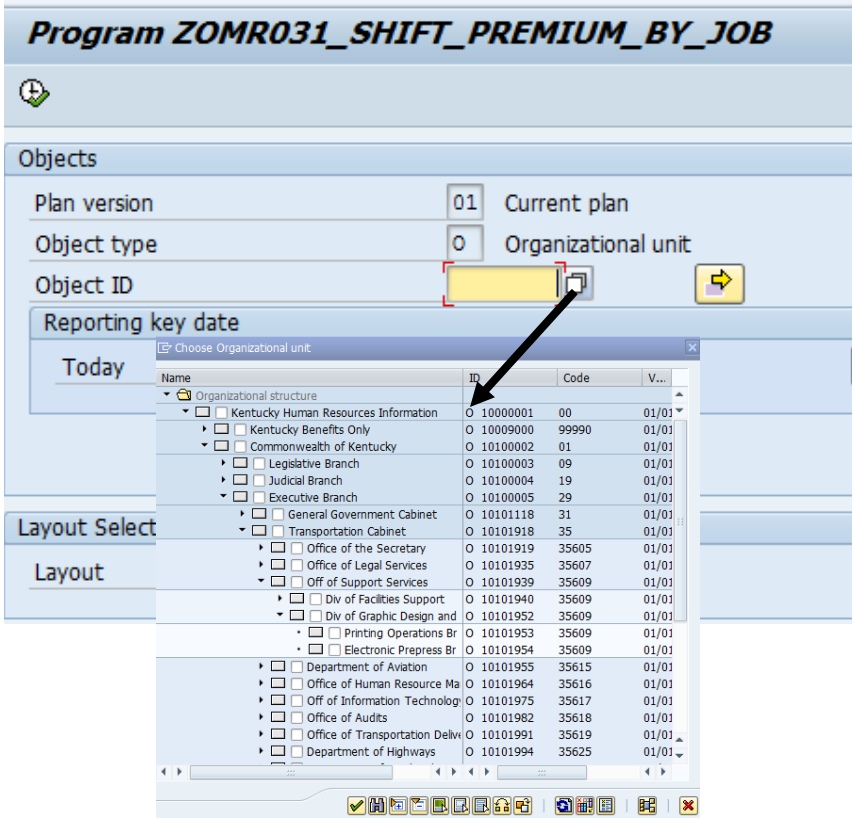
SHIFT PREMIUM

Use this report to display the shift assigned to a particular job per organizational unit.



1. From the main screen, type transaction code: ZOMR031

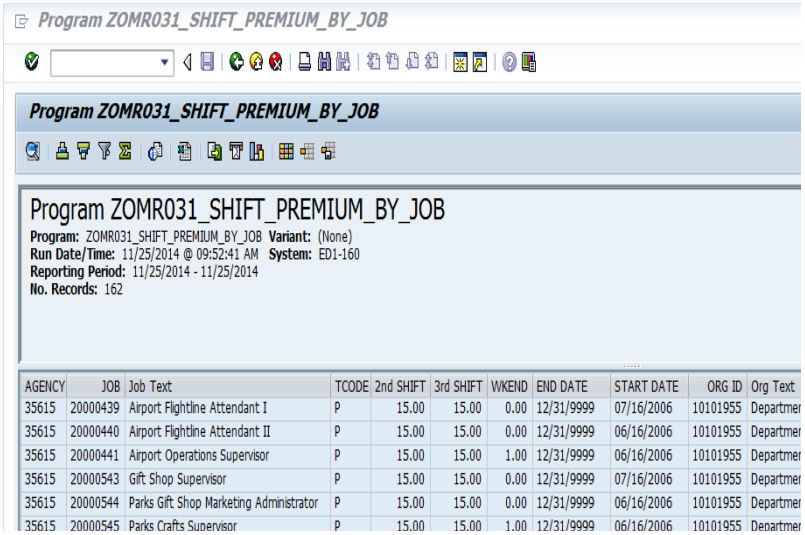
2. Click the Enter button or press Enter to continue.

3. Object ID– Enter the 10 million Org Unit number. If you do not know the Org Unit number, click the match code button to search.

4. Drill down in the org tree to find the appropriate org and click the Enter button.

5. Click the Execute button

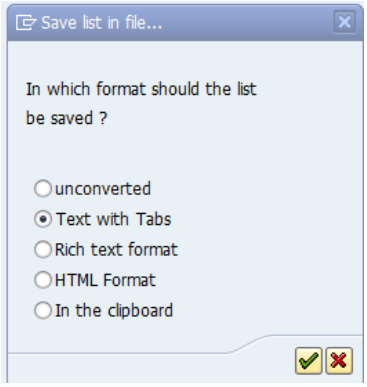
   The Shift Premium Report Displays.



AGENCY	JOB	Job Text	TCODE	2nd SHIFT	3rd SHIFT	WKEND	END DATE	START DATE	ORG ID	Org Text
35615	20000439	Airport Flightline Attendant I	P	15.00	15.00	0.00	12/31/9999	07/16/2006	10101955	Departmer
35615	20000440	Airport Flightline Attendant II	P	15.00	15.00	0.00	12/31/9999	06/16/2006	10101955	Departmer
35615	20000441	Airport Operations Supervisor	P	15.00	15.00	1.00	12/31/9999	06/16/2006	10101955	Departmer
35615	20000543	Gift Shop Supervisor	P	15.00	15.00	0.00	12/31/9999	07/16/2006	10101955	Departmer
35615	20000544	Parks Gift Shop Marketing Administrator	P	15.00	15.00	0.00	12/31/9999	06/16/2006	10101955	Departmer
35615	20000545	Parks Crafts Supervisor	P	15.00	15.00	1.00	12/31/9999	06/16/2006	10101955	Departmer

6. Click the Print button OR You may want to download this report to Excel, to do so from the tool bar click the Local File button.

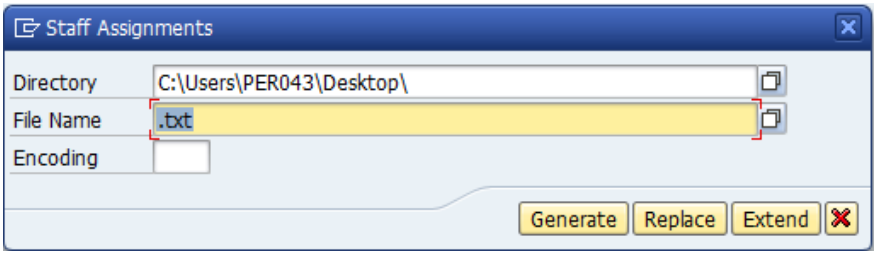
7. Choose Text with Tabs.



8. Choose Enter.

9. Directory – Navigate to the location where you want to save the file.

10. File Name – Type the file name

11. Click Generate.

12. Click the Back button to return to the previous screen.